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Junior Regulatory Affairs Specialist

Atrium Professional Brands

Atrium Professional Brands is seeking a Junior Regulatory Affairs Specialist to join the US Regulatory Team. The successful candidate will have responsibilities that involve working closely in cross functional and dynamic high paced environments to launch and maintain compliant nutritional products. The position will maintain knowledge of current/pending future regulations for ingredients, products, packaging, labeling, claims and related areas with their primary focus on social media review.

Job Duties include:

- Contribute to a cross functional US team to launch and maintain compliant nutritional products helping ensure Atrium Pro Brand products fully comply with applicable US regulations.
- Principal responsibility to review & manage social media content, digital, and e-commerce, as well as other marketing materials as needed for regulatory compliance including claims substantiation.
- Ensures core brand messaging is communicated across social media, digital, e-commerce and other marketing assets.
- Manage and maintain relevant databases, tools and documents used by the team and organization for Atrium Pro Brands
- Understand and interpret relevant and applicable regulations as well as internal policies as they pertain to product categories.
- Stay abreast of US regulatory environments helping to translate potential impact to the business; proactively identify areas where further compliance may be necessary or where policies or materials may need to be updated.
- Assists with regulatory compliance of all Atrium Pro branded domestic products, contributing to the overall Regulatory team success.
- Support efforts to foster regulatory knowledge throughout the organization.
- Other related duties as assigned.

Qualifications:

- Nutrition, Biological or Life Sciences related degree required.
- 1-2 years of dietary supplement experience or related field with knowledge of FDA regulatory guidelines, including labeling laws, claims review and development preferred.
- Detail oriented
- Ability to understand and interpret scientific concepts.
- Effective and excellent verbal and written communication skills coupled with the ability to build strong cross functional relationships both internally and externally.
- Ability to work independently and on own initiatives.